



# Board of Nursing Public Meeting Minutes

Nursing Board

1/23/2025 8:00 AMEST

@ 7 Eagle Square, Concord NH 03301

## Attendance

### Present:

Members: Bette Bogdan (remote), Joshua Dion, Matthew Kitsis, Maureen Murtagh, Samantha O'Neil, Heather Pearl, Michele Melanson Schmitt, Dwayne Thibeault, Jennifer Thibeault, Melissa Tuttle, Melissa Underhill

### Absent:

Members: Lizzie Fowler, Wendy Stanley Jones

**Staff:** Rahkiya Medley - Board Counsel, Elizabeth Eaton - Board Counsel, Jeanne Webber - Board Administrator, Jeanne Lester - Board Administrator

#### I. Call to Order

8:02am

#### II. Public Comment

8:30 a.m.

3 minute limit per speaker

None received.

##### A. Written Public Comment

None received.

#### III. Approval of Minutes

##### A. December 19, 2024 Public Meeting Minutes

**Members Absent:** HP, MT

### Motion:

Upon a motion by JD and seconded by JT, the Board voted to approve the December 19, 2024 Public Meeting Minutes. Unanimous, by roll call.

#### IV. Public Appearances - Hearings

##### A. Disciplinary Hearings

1. Melissa Kimball (Colvin) - Adjudicative - 9:30am

2. Caroline Collins - 11:30am
- B. Show Cause Hearings
1. Dana Curtis - 8:30am
  2. Julia Knight - 8:30am
  3. Michael Dellavecchia, RN - 2:30
  4. Danni Demambro - 2:30
- V. OPLC and/or Board Administration Updates
- A. DHHS Presentation - Maureen Murtagh  
No updates at this time.
- B. PDMP Update - Josh Dion  
No updates at this time.
- C. AI Literacy in HHS Education and Workforce Readiness Task Force
- Motion:**  
Upon a motion by JD and seconded by DT, the Board voted to designate BB and MM as participants in the task force. Unanimous, by roll call. SO abstained. The first meeting for participation is on February 4, 2025 at 8:00am via Zoom.
- VI. Rules and Legislative Topics
- A. Rules - Tina Kelley 1:45pm
- The Board tabled Rules discussions to the next meeting due to time constraints.
1. Nur 100 various - Initial Proposal  
Review revisions
  2. Nur 500 - Initial Proposal  
Review final draft
  3. CALMA Workgroup follow-up (meeting date January 28, 2025 - 9:00am)  
Board members: SO, MM, MMS, MT and BB  
Other participants:  
Pam DiNapoli  
Cathy (NHNA)  
Sue Buxton  
Board Counsel  
Board Administrator
- B. Legislative Updates

None ready for Board consideration at this time.

VII. Education

- A. Post University - Informational

VIII. Clinical Practice Inquiry

- A. Valtoco nasal spray

**Motion:**

Upon a motion by DT and seconded by JD, the Board voted that the route of administration does not change the ability to delegate emergency medications with the exception of IV administration. Unanimous, via roll call.

IX. Additions After Posting

X. Non-Public Session

Motion to move into Non-Public session for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

**Motion:**

Motion by MMS and seconded by HP to move into 1st Non-Public session at 8:50pm. Unanimous by roll call.

**Motion:**

Motion by MK and seconded by HP to move into 2nd Non-Public session at 9:01am. Unanimous by roll call.

**Motion:**

Motion by HP and seconded by DT to move into 3rd Non-Public session at 12:10pm. Unanimous by roll call.

**Motion:**

Motion by MT and seconded by HP to move into 4th Non-Public session at 2:44pm. Unanimous by roll call.

XI. Resume Public Session

**Motion:**

Motion by DT and seconded by JT to resume Public session at 8:59am.

Unanimous by roll call.

**Motion:**

Motion by MK and seconded by DT to resume Public session at 9:33am.  
Unanimous by roll call.

**Motion:**

Motion by JD and seconded by MT to resume Public session at 2:35pm.  
Unanimous by roll call.

**Motion:**

Motion by JD and seconded by DT to resume Public session at 3:59pm.  
Unanimous by roll call.

A. Seal Minutes from Non-Public Session

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38.

**Motion:**

Upon a motion by DT and seconded by JT, the Board moved to seal the minutes from the 1st Non-Public session at 9:00am. Unanimous by roll call.

**Motion:**

Upon a motion by MK and seconded by DT, the Board moved to seal the minutes from the 2nd Non-Public session at 9:33am. Unanimous by roll call.

**Motion:**

Upon a motion by JD and seconded by MU, the Board moved to seal the minutes from the 3rd Non-Public session at 2:35pm. Unanimous by roll call.

**Motion:**

Upon a motion by MT and seconded by HP, the Board moved to seal the minutes from the 4th Non-Public session at 2:44pm. Unanimous by roll call.

XII. Adjournment

3:59pm